

OCT 24 2022

Approved

**REQUEST FOR AGENDA PLACEMENT FORM**

**Submission Deadline - Tuesday, 12:00 PM before Court Dates**

**SUBMITTED BY:** Ralph McBroom  
**TODAY'S DATE:** October 14, 2022

**DEPARTMENT:** Purchasing

**DEPARTMENT HEAD:** Ralph McBroom

**REQUESTED AGENDA DATE:** October 24, 2022

**SPECIFIC AGENDA WORDING:** Consider and approve renewal of RFB 2021-300 Urine Drug Testing Cups for Johnson and Somervell Counties Community Supervision and Corrections Department (Adult Probation), a political entity of the 18<sup>th</sup>, 249<sup>th</sup>, and 413<sup>th</sup> judicial districts with American Drug Screen Corporation at current pricing. **This is the first and only renewal.**

**PERSON(S) TO PRESENT ITEM:** Ralph McBroom C.P.M.

**SUPPORT MATERIAL:**

<b>TIME: 5 min</b>	<b>ACTION ITEM: X</b>
(Anticipated number of minutes needed to discuss item)	<b>WORKSHOP</b>
	<b>CONSENT:</b>
	<b>EXECUTIVE:</b>

**STAFF NOTICE:**

<b>COUNTY ATTORNEY:</b>	<b>IT DEPARTMENT:</b>
<b>AUDITOR:</b>	<b>PURCHASING DEPARTMENT: X</b>
<b>PERSONNEL:</b>	<b>PUBLIC WORKS:</b>
<b>BUDGET COORDINATOR:</b>	<b>OTHER: CSCD</b>

\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

County of Johnson, Texas



Ralph McBroom, C.P.M.  
Purchasing Agent  
ramcbroom@johnsoncountytexas.org

Kristi Shaw  
Assistant Purchasing Agent  
kshaw@johnsoncountytexas.org

October 6, 2022

American Drug Screen Corporation  
ATTN: Bryce Morton  
5358 Irwindale Avenue  
Irwindale, CA 91706  
[bmorton@whpm.com](mailto:bmorton@whpm.com)

RE: RFB 2021-300 FOR URINE DRUG TESTING CUPS FOR JOHNSON AND SOMERVELL COUNTIES  
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (ADULT PROBATION), A POLITICAL ENTITY  
OF THE 18TH, 249TH, AND 413TH JUDICIAL DISTRICTS

Dear Bryce,

Our contract with American Drug Screen Corporation expires October 31, 2022. Johnson County would like to exercise our option to renew with your firm for another year pending your agreement and Commissioners Court approval.

Please sign below and return via email to [Pur@johnsoncountytexas.org](mailto:Pur@johnsoncountytexas.org) as soon as possible.

Thank you for your time and consideration in handling this matter.

Sincerely,

Ralph McBroom, C.P.M.  
Johnson County Purchasing Agent

YES, I want to renew for another year

10/13/2022  
(Date)

NO. I do not want to renew

(Date)